# Watford FC’s Community Sports & Education Trust

#  Job Profile

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| Job Title | Mental Health facilitator | Date Prepared | June 2021 |
| Job Holder |  | Review Date | June 2022 |
| Reporting to | Project Lead for, Positive Minds | Grade | Casual  |
| Direct reports  | Project Lead for, Positive Minds | Salary | £16.75ph |
| Location | Watford, Decorum, St Albans, Hertsmere |

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| **Job Profile Summary:** |
| The job holder will be highly motivated, enthusiastic, and committed delivery staff to help support and deliver an award-winning mental health and wellbeing school provision across Hertfordshire during school hours. The job holder must be confident to deliver to Year 6 classes in the school setting, has the energy and ability to engage a class in the topic of mental wellbeing and wants to make a positive difference to young peoples’ wellbeing. |
| **Main Responsibilities:** |
| The appointed Mental health Facilitator will support the term time delivery of our Positive Minds; Education programme to Year 6 students across local districts of Hertfordshire. The role includes: * To complete and continue to learn the Positive Minds, curriculum.
* To attend staff training and development sessions
* To deliver high quality, consistent sessions in a classroom setting for Year 6 students across local districts in Hertfordshire.
* Ensure that delivery of the sessions is compliant with the programme’s curriculum and guidelines.
* Work alongside other facilitator staff to support each other’s delivery, sharing best practice.
* Ensure good time keeping and a consistent approach to delivery to represent the programme and Trust in a positive way.
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| **The Job Holder has a responsibility to...** |
| * To actively demonstrate and promote the Trust’s core values through your work.
* Develop understanding of and a commitment to equal opportunities, both in the workplace and the wider community.
* Ensure that when involved in any Trust activities that the **Safeguarding** of participants is at the heart of the process and that safeguarding policies and procedures are being adhered to at all times.
* Undertake professional development opportunities as deemed appropriate.
* Ensure the safety and wellbeing of all vulnerable adults and young people that you work with.
* Adhere to the Trust’s policies and procedures.
* Contribute to the development of a culture of continuous improvement within the Trust.
* To work in partnership with all the Club’s departments on community initiatives as identified by the Community Director and Board of Trustees.
* To actively promote the Trust in a positive and professional manner at all times.
* To undertake any other duties which might reasonably be deemed within the status of the job and appropriate to the post.

The details contained in this job profile, particularly the accountabilities, reflect the job content at the date the job profile was prepared. It should be remembered, however, that it is inevitable that over time the nature of individuals’ jobs will change; existing duties may be lost and other duties gained without changing the general nature of the duties or the level of responsibility entailed.Consequently, Watford FC’s Community Sports & Education Trust will expect to revise this job profile from time to time and will consult regarding such revisions with the post holder at the appropriate time.  |

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| Person Specification |
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| **Criteria** | **Must Have:** | **Ideally Have:** |
| **Qualifications** |  | * Hold a valid Safeguarding and First Aid qualification
* Mental Health First Aid
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| **Knowledge and Experiences** | * Experience working with young people (primary school age) in a delivery role (school setting/ youth activities/ caring role/ support setting etc)
* A basic understanding of mental health and how prevalent mental health and wellbeing needs are in young people (with a willingness to learn more)
 | * Any other relevant teaching or youth related certificates/qualifications
* Experience teaching or supporting in a classroom setting
* Previous experience working with challenging behaviour in children and young people.
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| **Personal** | * Hold a clean driving licence and have access to a vehicle
* Have an innovative approach to education and teaching.
* Good communication skills with Project Leads, teaching staff and students, and being able to differentiate between the different styles of communication needed for the different audiences.
* Good time management skills to co-ordinate travelling to different school locations in a timely manor
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| **One Club Responsibilities** |
| **Health and Safety*** To take responsibility for your own health, safety and welfare, ensuring compliance with WFC’s Health and Safety Policy, procedures and safe systems of work.

**Training & Development*** To undertake all reasonable training, learning and development activity designed to support you in your role.

**Diversity and Equality*** To be responsible for your own behaviour and act in a manner that avoids and discourages any form of discrimination or harassment; to comply with WFC’s Equal Opportunities Policy.
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| **Job Profile Agreement** |
| Job Holders Signature: | Date: |
| Managers Signature: K. Morgan | Date: 29/06/2021 |