

About You

Thank you so much for your interest in volunteering with Watford FC's Community Sports and Education Trust. Please complete and return this form and we aim to respond to you within seven days. If you need assistance with completing this form, please get in touch at: community@watfordfctrust.com

Personal Details

First name(s):

Surname:

Preferred Pronouns (If you wish to share):

Full Home Address Including Post Code:

Phone number:

Date of birth:

National Insurance Number:

Email address:

Have you ever been known by any other name? No:

Yes:

What other names have you been known by and what dates did you use them?

We welcome and value our volunteers for the skills they bring to the Trust. To ensure that we consider any appropriate adjustments to the volunteer environment and to better support you in your role, please give details below of any relevant disabilities, special requirements or health issues.

About You

Why do you want to volunteer for the Trust?

Please tick all that apply to you.

I want to give back to a cause that I care about

I am a fan of Watford FC

I want to make a difference

I want to gain new skills and experience and to enhance my cv

I want to meet new, like-minded people or get to know people in my local community

Other

Your Emergency Contact

Name of emergency contact:

Relationship:

Phone number of emergency contact:

Email of emergency contact:

Your Volunteering

Your Volunteering

There are lots of ways that you can get involved. Have a think about what you would like to do at the Trust, and where your skills and interests may fit.

Please tick everything that appeals to you.

Corporate fundraising support

Administration support

Practical support at events

General handy work, repairs,
& maintenance

Marketing and communications

Other

If you are qualified, you may be interested in getting involved in the delivery of our programmes.

Football

Youth

Older Adults

Fitness

Please let us know if there is anything else you would like to get involved in. Although we cannot promise that we will be able to accommodate, we will always try our best.

Your Availability

Your Availability

Please tick all days and times that you are available, and provide any additional information regarding your availability.

Monday AM

Additional Information

Monday PM

Tuesday AM

Tuesday PM

Wednesday AM

Wednesday PM

Thursday AM

Thursday PM

Friday AM

Friday PM

Weekends

Your Skills, Experience, & Qualifications

Your Skills, Experience & Qualifications

Please use this space to tell us a little bit more about your skills, experience and qualifications. You can draw examples from school, work, or other volunteering projects. Have a think about the skills that you think would be useful when volunteering for the Trust! Provide any additional information that may be useful in matching you with volunteer opportunities.

References

Please state contact details of two people who can provide a personal reference. These should be people who know you in a work, educational or personal capacity. References must be provided by people who are not related to you and who have known you for at least two years.

First Referee

Contact name:

Job title:

Company name:

Company address

Telephone no:

Email:

Time known:

Second Referee

Contact name:

Job title:

Company name:

Company address

Telephone no:

Email:

Time known:

Safeguarding Statement & Personal Declarations

The Trust's policy objective is to prevent and reduce the risk of significant harm to children, young people, and adults at risk from abuse or other types of exploitation, whilst supporting individuals in maintaining control over their lives and in making informed choices without coercion. The term 'adults' relates to everyone over the age of 18.

Any concerns, discussions, and decisions made when promoting the welfare of children, young people, and adults at risk will be documented by the Trust. The reasons for any steps taken by the Trust will be recorded in writing in accordance with the Trust's Safeguarding policies. If you have any safeguarding concerns you can email safeguarding@watfordccsetrust.com or call our **Safeguarding Lead on 07781 207888**.

You can read our safeguarding policies and procedures at: www.watfordccsetrust.com/about-us/safeguarding

The position for which you are applying may involve contact with vulnerable groups. It is exempt from the Rehabilitation of Offenders Act 1974 and all subsequent amendments (England and Wales.) For these positions you are not entitled to withhold information about police cautions, bind-overs or and criminal convictions, including any that would be considered 'spent' under the Act.

The amendments to the Exceptions Order 1975 (2013 & 2020) provide certain spent convictions and cautions are 'protected' and are not subject to disclosure to employers and cannot be taken into account. Guidance and criteria on the filtering of these cautions and convictions can be found on the Ministry of Justice website - Guidance on the Rehabilitation of Offenders Act 1974 and the Exceptions Order 1975 - GOV.UK www.gov.uk In addition to the Ministry of Justice website, applicants can also seek legal advice prior to completing their self-disclosure from impartial advisors such as Nacro www.nacro.org.uk and Unlock www.unlock.org.uk.

Please note that if your application is successful you will be required to obtain a DBS disclosure at the appropriate level.

Have you ever been charged, convicted, or cautioned of any criminal offence?

If yes, please provide details:

Rehabilitation of Offenders Act 1974/Safeguarding Vulnerable Groups.
Do you have any unspent convictions or cautions?

If yes, please provide details:

Personal Declarations

Are you at present the subject of any on-going criminal investigations or awaiting the outcome of charges pending against you?
If yes, please provide details:

Have you been the subject of any investigation by any organisation or body due to concerns about your behaviour towards children or vulnerable adults?
If yes, please provide details:

I agree that the information provided here may be processed in connection with recruitment purposes and I understand that an offer of employment may be withdrawn or disciplinary action may be taken if information is not disclosed by me and subsequently come to the organisation's attention.

I agree to inform the Trust within 24 hours if I am subsequently investigated by any agency or organisation in relation to concerns about my behaviour towards children, young people, or adults at risk.

In accordance with the Trust's recruitment policy and procedures, I agree to undertake the relevant level of DBS check and consent to the Trust clarifying any information provided on the disclosure with relevant agencies.

I understand that the information contained on this form, the result of the DBS check and information supplied by third parties may be supplied by the Trust to other persons or organisations in circumstances where this is considered necessary to safeguard children, young people or adults at risk.

It is important that the information you provide is accurate and that all sections are completed. Your signature below confirms that the information you have given is accurate and true. You understand that providing misleading or false information will disqualify you from appointment or, if appointed may result in your dismissal.

Signed:

Print name:

Date:

Data Protection & Media Consent

Data Protection Statement

In accordance with the General Data Protection Regulation (GDPR) and the UK Data Protection Act 2018, the details provided on this form are collected by Watford FC's Community Sports & Education Trust (The Trust) to enable them to assess your suitability for the role to which you have applied. Your personal information will be held securely and will not be shared with any third parties.

If your application is successful we will use your information to contact you about Volunteer roles and to keep you informed about Trust activities.

For more information on what personal data (information) we will hold about you, how we collect it, and how we will use and may share information about you during the application process, please refer to our 'Data Protection Privacy Notice' which will be sent to you upon receipt of this form. If you would like to receive it sooner this can be requested from DPOTrust@watfordfc.com

Media Consent

As part of your role as a Volunteer with the Trust you may from time to time attend our activities or events where photos and video footage may be taken by the Trust and our associated partners and film crews. These may be shared with selected partners and used for promotional purposes by publication in promotional literature, educational materials, the media, and the internet.

Do you consent to being filmed, recorded and/or photographed for material for use by the Trust? If you answer 'NO' you will still be able to volunteer for the Trust but will not feature in any of our publications or promotions.

Yes

No

Declaration & Contact Preferences

Declaration

I confirm that the information I have given is accurate and that I have not knowingly withheld any information which is relevant to this application. I have read and understand the statement of Confidentiality and I understand that failure to comply could result in dismissal from my voluntary role. I consent to my information being held and processed by Watford FC's Community Sports and Education Trust or its agents in accordance with the 2018 Data protection Act.

Signature:

Date:

How Would You Like to Be Contacted?

We would like to use your personal data to keep in touch with you with volunteering news and opportunities. We require your consent to do so. Please let us know if you're happy to be contacted in this way; I consent to Watford FC's Community Sports & Education Trust contacting me to keep me informed about news, events, activities and volunteering opportunities.

Please enter your contact preferences. Tick on all that apply.

Post

Email

Phone

Equal Opportunities Monitoring Form

Watford FC's Community Sports and Education Trust is an equal opportunities employer and is committed to treating all employees or job applicants with respect and dignity regardless of age, disability, sex, gender reassignment, pregnancy, maternity, race, sexual orientation, religion, belief or because someone is married or in a civil partnership.

In order to assess how successful our equal opportunity policy is we have set up a system of monitoring all job applications. With this in mind we would be grateful if you would check off any of the following categories where you want to include your responses. Your answers are voluntary and will only be used to understand and address any possible issues and to implement our equal opportunities policy.

All information will be treated in the strictest confidence.

The questionnaire will be stored separately to your application form and used only to provide statistics for monitoring purposes.

The Trust's Equal Opportunities Policy can be provided on request.

Ethnic Origin

I would describe my ethnic origin as:

White British	Black Caribbean
White English	Black African
White Scottish	Asian or British Asian – Indian
White Northern Irish	Asian or British Asian – Pakistani
White Welsh	Asian or British Asian – Bangladeshi
White Irish	Asian or British Asian – Chinese
Gypsy/Irish Traveller	Arab
Black British	Other

Equal Opportunities Monitoring Form

Gender

Man Woman Non-Binary Prefer not to answer

The Equality Act

The Equality Act defines disability as 'A physical or mental impairment which has a substantial and long-term adverse effect on the person's ability to carry out normal day to day activities'

Do you consider yourself to have a disability?

Yes No Prefer not to answer

If yes please state nature of disability:

If you wish, you may disclose information about yourself in this section in relation to your:

Sexual Orientation

Bisexual	Gay Man	Gay Woman/Lesbian
Heterosexual/Straight	I prefer not to answer	

Religion or Belief

No Religion	Christian (all denominations)	Buddhist
Hindu	Jewish	Muslim
Sikh	Other (Please specify)	I prefer not to answer

Age

16-25	26-35	36-45
46-55	56-65	66-70
Over 70	I prefer not to answer	